

# **BETH EL SYNAGOGUE**

## **Catch The Ruach! Catch The Spirit!**

**Catering Information for your event at Beth El**



Beth El Synagogue  
50 Maple Stream Road  
East Windsor, NJ 08520  
(609) 443-4454      [office@bethel.net](mailto:office@bethel.net)  
[www.bethel.net](http://www.bethel.net)

**Beth El Synagogue**  
~Catering List~

2025

<u>Name, Address, Website</u>	<u>Contact Name</u>	<u>Phone / Fax Number</u>
<b>Classical Caterers</b> 1001 Finnegan Lane North Brunswick, NJ 08902 <a href="http://www.classicalcaterers.com/">www.classicalcaterers.com/</a>	Evan Bernstein <a href="mailto:Evan@classicalcaterers.com">Evan@classicalcaterers.com</a>	732-297-6444 732-297-3666
<b>Capri Kosher Catering</b> 70 Amboy Road Morganville, NJ 08902	Avi <a href="mailto:Caprikosher@gmail.com">Caprikosher@gmail.com</a>	718-916-6600
<b>Fred &amp; Murray's</b> Kosher Delicatessen 4345 US Highway 9, Suite 11 Freehold, NJ 07728	Chris and Kurt <a href="mailto:fredandmurrys@gmail.com">fredandmurrys@gmail.com</a>	732-462-3343

**Beth El Synagogue**  
**~Drop Off Catering List~**  
2025

<u>Name, Address, Website</u>	<u>Contact Name</u>	<u>Phone/Fax Number</u>
<b>24 Carat Caterers</b> 433 Laurel Blvd Lanoka Harbor, NJ 08734	<b>Toni Vardiman</b> <a href="mailto:24ktcaterers@gmail.com">24ktcaterers@gmail.com</a>	973-801-8859
<b>Deli King of Clark</b> 30 Clarkton Drive Clark, NJ 07066	<b>Kenny Lavroff</b> <a href="mailto:ken@delikingofclark.com">ken@delikingofclark.com</a>	732-574-2040 732-574-3447
<b>Fred &amp; Murray's</b> Kosher Delicatessen 4345 US Highway 9, Suite 11 Freehold, NJ 07728	<b>Chris or Kurt</b> <a href="mailto:fredandmurrys@gmail.com">fredandmurrys@gmail.com</a>	732-462-3343
<b>Giddy's Pizzeria</b> 17 North 4th Ave Highland Park, NJ 08904	<b>Gideon Finkelstein</b> <a href="http://www.giddyspizzeria.com">www.giddyspizzeria.com</a>	732-659-6898 732-361-2989
<b>Grill House</b> 120 Raritan Avenue Highland Park, NJ 08904	<b>Moshik Regev</b> <a href="mailto:info@grillhousenj.com">info@grillhousenj.com</a>	732-444-2090 646-296 3894
<b>ShopRite Kosher Experience</b> 319 US Highway 130 East Windsor, NJ 08520	<b>(Pick Up Only)</b> <b>Phil or Doug</b>	609-448-1040 609-490-1064
<b>ShopRite Kosher Experience</b> Rt.1 South & Quaker Bridge Road Lawrenceville, NJ 08648	<b>(Pick Up Only)</b>	609-275-8555 609-275-3740
<b>Bagel World</b> 356 US Highway 9 North Manalapan, NJ 07726	<b>Scott Bornstein</b> <b>(Pick up only)</b>	732-536-8144 732-972-9226

# Beth El Synagogue

## Room Rental Fees

(Effective 5/8/2024)

Event Includes use of the kitchen	Member/Non-Profit Group	Non Member
Friday Night Dinner	\$250	N/A
Meeting - 3 hours	\$375	\$475
Extended Kiddush/Luncheon 2 hours after service ends	Private (1 room) \$250 Private (2 rooms) \$400	Private (1 room) \$450 Private (2 rooms) \$700 Communal (2 rooms) \$250
Reception: Sunday - Thursday 5 hours	\$625	\$825
Reception: Saturday Night 5 hours	\$775	\$1,025
Brit Milah/Simchat Bat 3 hours	\$425	\$725
Each Additional Hour	\$125	\$125

## Classroom Rentals

Without use of kitchen

Classroom - 2 hours Max 20 people	\$100	\$150
Each Additional Hour	\$50	\$50

## Weddings

Includes Rabbi Kornsgold and Chuppah

Chapel Only	\$200	\$850
Sanctuary Only	\$300	\$1,000
Sanctuary and Social Hall Reception - 5 1/2 hours Sunday - Friday AM	\$850	\$1,650
Sanctuary and Social Hall Reception - 5 1/2 hours Saturday night	\$1,000	\$1,800
Each Additional Hour	\$125	\$125

# Beth El Synagogue

## **~Application For Use of Facilities For Functions~ (effective 1/25/19)**

## ***General Information***

Date of Application	Date of Event/Meeting	
Name of Applicant	Is Applicant a Member?	
Business/Non-Profit Group	Yes	No
Name(s) of Responsible Party	(circle one)	
Home Phone	Home Address	
Cell Phone	E-mail Address	
	Business Phone	

### ***Event Details***

Purpose of Application	Estimated # of People
Caterer Name and/or Self	Drop Off or Full Service
Caterer Address	Caterer Phone
Circle One:	Private Event or Congregational Event
<i>(Note: ALL caterers must be from the approved catering list).</i>	
Entertainment Name & Phone	
Photographer/Video Name & Phone	

***Event/Meeting Type***

Dinner \_\_\_\_\_ Luncheon \_\_\_\_\_ Buffet \_\_\_\_\_ Total Hours Requested \_\_\_\_\_  
Special Considerations/Requests: \_\_\_\_\_

### Building Usage Fees

*(insert correct \$ amount below)*

Room(s) Requested						
Social Hall	(circle)	<input type="checkbox"/> A	<input type="checkbox"/> B	<input type="checkbox"/> Both	Start Time _____	End Time _____
Additional Hours					Start Time _____	End Time _____
Sanctuary					Start Time _____	End Time _____
Kitchen					Start Time _____	End Time _____
Classroom					Start Time _____	End Time _____
Library					Start Time _____	End Time _____
Chapel only					Start Time _____	End Time _____
Sanctuary only					Start Time _____	End Time _____
Sanctuary & Social Hall					Start Time _____	End Time _____
Damage Deposit			\$250			

**Fees:**

- a. For meetings and yearly contracts, full payment must accompany application.
- b. For individual functions, a non-refundable deposit of one third (1/3) the total fee is to be paid with the submittal of the application for the use of the room.  
Balance is due 45 days prior to the affair date. Any request for cancellation must be made prior to 30 (thirty) days of the event or all monies will be forfeited.
- c. A separate refundable damage deposit of \$250 is also due 45 days prior to the affair. We will return the original damage deposit check to you provided no damage incurred.

Start Time _____	End Time _____
Start Time _____	End Time _____
Total Building Usage Fees	\$ _____
Less Deposit paid with Application <i>(1/3 of total)</i>	\$ _____
Balance Due <i>(45 days prior to affair date)</i>	\$ _____

*Note:*

*Applicant is responsible for any damage to Synagogue property.*

*Applicant is not to make any preparation at the Synagogue during the Shabbat, Holidays or School hours.*

Applicant is required to conform to our house ritual and dietary laws (Kashrut).

I/We have read and agree to abide by the policy rules for Synagogue usage.

*Applicant, Spouse, & Responsible Party's Signature* \_\_\_\_\_ *(Date)* \_\_\_\_\_ *(Date)*  
*Rabbi's Signature* \_\_\_\_\_ *(Date)* \_\_\_\_\_ *Office Staff's Signature* \_\_\_\_\_ *(Date)*

# Beth El Synagogue

## ~Glossary & Instructions~

### Application For Use Of Facilities For Functions

- a. It is strongly recommended that you book your event 18 months in advance to guarantee availability.
- b. *A separate application must be completed for each event. For example, if a Bar/Bat Mitzvah Luncheon is scheduled, a form must be completed for that event. If an evening event is also scheduled, then a separate form must be completed for that event.*
- c. *All applicants and responsible party(s) must sign the application.*
- d. *A check in the amount of 1/3 of the room rental must be sent with the completed application. The amount due for a luncheon and evening event may be included on one check.*
- e. *Balance is due 45 days prior to the event. Please make out a separate check for the damage deposit and submit this check 45 days prior to the event. DO NOT SUBMIT THE DAMAGE DEPOSIT EARLIER THAN 45 DAYS. We will return the original damage deposit check to you provided there is no money due for damage incurred.*

### House Rules

### Application for Use of Facility

### Caterers

### Room Rental Fees

### Kiddush Policy

### Social Hall Area and Capacity

### Catering Contact:

**Synagogue Office - (609) 443-4454 or [office@bethel.net](mailto:office@bethel.net)**

## **Beth El Synagogue**

### **~House Rules~**

1. Fees:
  - a. For meetings and yearly contracts, full payment must accompany application.
  - b. For individual functions, a non-refundable deposit of one third (1/3) the total fee is to be paid with the submittal of the application for the use of the room. Balance is due 45 days prior to the affair date. Any request for cancellation must be made prior to 30 (thirty) days of the event or all monies will be forfeited.
  - c. A separate refundable damage deposit of \$250 is also due 45 days prior to the affair.
2. All vendors coming into the building must provide certificates of insurance to the office at least 2 weeks prior to the event.
3. The synagogue is not responsible for any personal property loss suffered by all persons using its facilities.
4. All persons and organizations will use the premises and any equipment provided to them with all due care. Any damage to this property or equipment resulting from its use shall render the persons or organizations liable for damages.
5. No decorations, signs, bulletins or other similar objects are to be tacked or taped to any part of the building. No person or organization may move chairs, furniture, microphones or any synagogue equipment except as authorized by the House and Grounds Committee. No one is permitted in the mechanical or equipment rooms nor are they to adjust thermostats.
6. The facility is to be left in the same condition as it was found. Additional clean-up arrangements can be made with our custodial staff at a negotiated rate.
7. No storage facilities will be available to anyone.
8. Any food brought into the synagogue must meet the Synagogue's Kashrut Standards.
9. Synagogue dishes, silverware, kitchen utensils and supplies may be used only with specific authority of the Kashrut Committee. This applies to caterers, individuals and organizations.
10. In preparing for any affair, caterers, florists, etc. must not violate the Sabbath or Festivals. All deliveries and preparations must be completed by 2 p.m. Friday (or the eve of a Festival). Nothing may be removed until after the Sabbath or Festival.
11. Preparations cannot be made during Hebrew School hours.
12. It is the applicant's responsibility to make arrangements for the caterers, florists, etc. to gain access to the building.
13. The applicant must supply all paper goods, tableware and serving supplies.

**Beth El Synagogue**  
**~Planning Guide~**

Service	Company	Telephone	Website	Contact Person	Budget	Down Payment	Balance Due	Date Confirmed
Attire								
Caterer								
Entertainment								
Favors								
Florist/Balloons								
Guest Accommodations								
Hospitality Baskets								
Invitations/Placecards								
Party Planner								
Photographer								
Synagogue Fees								
Sign-In Board								
Thank-You Notes								
Videographer								
Yarmulkes								

Notes:

# **Beth El Synagogue**

## **~Social Hall Area and Capacity~**

Total square footage of both rooms A & B	3,111 sq. ft.
Dance floor square footage	625 sq. ft.
Square footage allowing for dance floor usage	2,486 sq. ft.
Capacity without using the dance floor	
248 people using 60" rounds (seats 8)	
249 people using 72" rounds (seats 10)	
<i>Note: We can seat up to 270 people but it is very tight.</i>	
Capacity using the dance floor	
200 people using 60" rounds (seats 8)	
208 people using 72" rounds (seats 10)	